

**CITY OF SMITHS STATION, ALABAMA
REQUEST TO ADDRESS THE PLANNING COMMISSION**

NAME: _____ **PHONE (Work):** _____

ADDRESS: _____ **PHONE (Home):** _____

SUBJECT TO BE DISCUSSED: _____

DATE TO ADDRESS THE PLANNING COMMISSION: _____

SIGNATURE

DATE OF REQUEST

GUIDELINES:

1. Citizens presentation will be limited to 3 to 5 minute address.
2. All requests should be to the City Clerk no later than 12:00 PM Eastern Time the Tuesday prior to the next Planning Commission Meeting.
3. A request to address the Planning Commission should be by the individual making the formal presentation.
4. Citizens requesting to address the Planning Commission will be placed on the official agenda following the completion of the regular Planning Commission business.